

**Regular Meeting
Buchanan County Conservation Board
January 15, 2019**

The regular meeting of the Buchanan County Conservation Board was held on January 15, 2019 at the Fontana Interpretive Nature Center. The meeting was called to order by Board President Loren Hamilton at 6 p.m. Board members present: Andy Crump and Ron Wolfe. Others present: Dan Cohen, Director and Diane Johnson, Secretary.

Motion Crump/Wolfe to approve agenda, 12/19/18 and 12/20/18 minutes. All Ayes, motion carried.

Motion Wolfe/Crump to approve claims as follows. All Ayes, motion carried.

Alliant Energy	\$626.75	Andy Crump	\$65.40
Anita Miller	\$96.47	Consolidated Energy Co.	\$899.82
Diane Johnson	\$559.69	Elaine Walker	\$412.12
Friends of Fontana Park	\$60.00	Hawkeye Alarm Company	\$72.00
Heuss Printing	\$152.00	Hobby Lobby Stores	\$133.01
Iowa Regional Utilities Association	\$232.80	Independence Light & Power	\$32.00
Iowa Department of Natural Resources	\$62.50	ISAC	\$190.00
JD Financial	\$134.08	Karen Stephenson	\$58.86
Loren Hamilton	\$87.20	Miller Quarry	\$409.81
Nutrein Ag Solutions	\$200.00	O'Reilly Auto Parts	\$93.97
Ron Wolfe	\$92.65	Treasurer State of Iowa	\$92.00
VISA	\$203.64	Walmart	\$26.49
Waste Management	\$76.50	Windstream	\$241.75

Director Cohen updated the Board on the Iron Bridge engineering plans. Two bids were received to conduct engineering services, ranging from \$6,000-\$18,000. Cohen also spoke with the Assistant County Engineer and County Engineer, who stated they agreeable to providing the engineering, and feel capable to do so on behalf of the County. Motion Crump/Ron to work with the County Roads Department for the engineering. All Ayes, motion carried.

The Board was updated on the Iron Bridge Grant Management agreement. Motion Crump/Wolfe to allow Director Cohen to sign the Cooperative Grant Agreement for the Water Recreation Access Cost-Share Program. All Ayes, motion carried.

The Buffalo Creek Pavilion electrical work and lighting bids were discussed. Cohen stated that two bids were received as follows: Ken's Electric \$2595.00 and Curry \$2290.34. Motion Wolfe/Crump to accept Curry bid pending proper insurance. All Ayes, motion carried.

The Directors report was submitted and read as follows:

- Attended meetings of I WiLL Executive Meeting (phone); Buchanan County Supervisors; Buchanan County Tourism; Buchanan County Pheasants Forever; Bird Friendly Iowa (phone); IACCBE District 6 (hosted at Fontana Park); and Buchanan County Safety Committee.
- Field Staff: Staff worked on vehicle/equipment/facility checks, temporary latrine door, some ice and snow clearing, pruning and cutting dead trees, cutting honeysuckle, cutting firewood, etc.
- Naturalist Staff: Naturalist provided some school and civic programs. Sondra continued with her articles series of Conservation Board Areas; Public programs included: Earth Too Clover Kids; Nature Kids - Turkeys; OWLS – Botanical Center; New Year’s Walk; Winter Open House; Display work was discussed.
- Discussed management of the WRAC (Water Recreation Access Costshare) grant, and checked into use of the Water Trails grant. Requested quotes from several engineers that have worked on similar projects in the past, to finish final engineering and develop the project specs and bid forms (with option to manage the project), and also discussed the possibility of the County Engineer’s Office to complete the final engineering. (Agenda item)
- Continued working with County Engineer (Assistant Engineer) and DNR Rivers Program to get information for DNR floodplain permit for work at Iron Bridge Access. There was initial difficulties sharing the ArcCAD file, but this was resolved (agenda item).
- Uploaded quarterly reports for 2017 FEMA grant, and submitted additional documents for 2018 FEMA reimbursement grant.
- Continued to work with Iowa Water and Land Legacy (IWiLL) public health professionals to develop messaging and engage other groups in funding the Natural Resources and Outdoor Recreation Trust Fund.
- As per naturalists request, discussed training, and a potential training trip, for those interested in leading youth trips to wilderness areas (agenda item).
- Presented the FY20 budget as approved by the Conservation Board to the Board of Supervisors.
- Agreed to assist the Board of Supervisors by providing information about the county landfill recycling program.
- Booked hotel rooms for the ICCS Conference September 17-19.
- Sought additional quotes on installing lights and outlets at the Buffalo Creek Pavilion, as per the December meeting (agenda item).
- Met with a Board of Supervisor and County Engineer to look at potential for increased parking on Nolen Ave. near the Iron Bridge Access (agenda item)
- Submitted a Letter of Intent to apply for Black Hawk gaming Association dollars (\$33,715) – (agenda item).
- Spoke with Brian Keierleber and Clayton Ohrt regarding potential Transportation Alternatives Grant/REAP Historic Preservation to address the Iron Bridge structure at the access.
- Continued work on several park maps/brochures/cards, and met with Buchanan County GIS specialist for map-making options.
- Took some remaining vacation days.

The Director presented information about property for sale in Jefferson Township. The matter was tabled.

The Buchanan County Procurement Policy was reviewed and discussed. Motion Crump/Wolfe to adopt the County policy. All Ayes, motion carried.

The next regular meeting of the Buchanan County Conservation Board will be held on February 19, 2019 at 6:00 pm in the Fontana Interpretive Nature Center.

Motion Wolfe/Crump to adjourn. All Ayes, meeting adjourned at 6:40 pm

Diane Johnson
Secretary