



## SECONDARY USE HOME OCCUPATION PERMIT APPLICATION

APPLICANT INFORMATION			
Business owner:		Phone number:	
Street address:			
City:		State:	Zip code:
Mailing address:			
City:		State:	Zip code:
BUSINESS INFORMATION			
Business name:			
Type of business:		Number of non-resident assistants:	
Is there a business sign? <input type="checkbox"/> Yes <input type="checkbox"/> No		Size:            ft <sup>2</sup>	Location:
Floor area devoted to business:            ft <sup>2</sup>		Floor area of house level where the business occurs:	
ADDITIONAL REQUIREMENTS			
I hereby apply for a Home Occupation permit for the above business. I agree that this business is a secondary use conducted entirely within the residence where there is no evidence of such occupation being conducted on the premises by virtue of large displays, or excessive noise, odors, electrical disturbances, or traffic generation, and with no more than one non-resident assistant, and where no more than one-half of the floor area of any one floor is devoted to such use, and allowed by an annual permit from the Buchanan County Board of Supervisors.			
I certify that, to the best of my knowledge, the information submitted with this application is correct and that all proposed activities of the home occupation will be completed in accordance with Buchanan County regulations. Buchanan County Environmental Health & Zoning may require access to the property for confirming compliance with regulations.			
The Home Occupation Permit will be valid during the fiscal year (July 1 – June 30) for which it was applied with the exception of applications received after May 15 which will be credited towards the following fiscal year. A filing fee of \$25.00 must be included with the application.			
Applicant (or Applicant's Agent) Signature:			Date:
Approved by (Zoning Administrator):			Date: