



Public Health
Prevent. Promote. Protect.

BOARD OF HEALTH

Buchanan County

April 10, 2020

The Buchanan County Board of Health will meet in regular session at **07:30 AM., Wednesday, April 15, 2020**, at the Buchanan County Public Health Department Meeting Room, 1413 First Street West, Independence Iowa.

***This meeting will be held electronically only due to concerns with COVID-19 and social distancing which makes an in-person meeting impossible or impractical. See information below to participate in the meeting.

Join Zoom Meeting:

<https://zoom.us/j/8569494645?pwd=d29OQ09MOfJaM0QwNzdsdUZaUDItZz09>

OR

By Telephone: 1 312-626-6799

Meeting ID: 856 949 4645

Password: 3320860

AGENDA

1. Approve Agenda
2. Approve Minutes of Previous Meeting
3. Public Health
 - Coronavirus County Status Update
 - County Policy Update
 - Approve Hiring PRN Nurse
4. Environmental Health
 - Approve Environmental Health Budget Adjustments
5. Additional Discussion and/or Comments
6. Adjournment

Buchanan County Board of Health

The Buchanan County Board of Health met in a regular session on April 15, 2020. This meeting was held electronically via zoom meeting app only due to the concerns with COVID-19 and social distancing which makes an in-person meeting impractical and impossible. Those in attendance:

Josh Bowden, DVM	Present
Amber Hunt, NHA	Present
Rhonda Jasper, RN	Present
Brad Kegler, D.D.S	Present
Rick McCormick, DO – Secretary	Present
Others Present: Tai Burkhart, Public Health Director	Matt Even, Environmental Health Administrator
Theresa Endres, Public Health Nurse	Amy Kelly, Public Health Assistant
Gary Gissel, Supervisor – Buchanan County	

The meeting was called to order by Chair Kegler at 07:37 AM.

Motion by Jasper to approve the agenda, second by Hunt. Motion carried with Bowden, Hunt, Jasper, Kegler & McCormick voting in favor.

Motion by Jasper to approve the minutes of the March 25, 2020 meeting. Seconded by McCormick. Motion carried with Bowden, Hunt, Jasper, Kegler & McCormick voting in favor.

Tai Burkhart, Director, presented the Public Health report.

- Approve Hiring of Temporary PRN Nurse: Motion by Hunt to approve the hiring of a temporary part-time nurse to fill in if staff were to become ill during the public health coronavirus pandemic. Second by McCormick. Motion carried with Bowden, Hunt, Jasper, Kegler & McCormick voting in favor.
- Grants: Burkhart has submitted the following grant applications: Local Public Health Services Contract, Immunization and Emergency Preparedness.
- COVID-19 Status Update:
 - Current case count is 8, with 6 being released from isolation. Burkhart reviewed follow-up guidelines established by IDPH, and Public Health disease investigation guidelines. Buchanan County Health Center (BCHC) is using the state lab and following their criteria for testing guidelines, the reference labs are behind with results coming in 2 to 3 weeks after test date. Endres is handling disease investigation for Buchanan County.
 - Staffing: Mills is currently working from home, she is assisting with the Buchanan County Disaster Recovery Coalition grant application, that is utilizing funds from the Community Foundation to help citizens during this time. There may be funding available to make homemade gowns and head coverings for BCHC.
 - Supplies: Public Health is working with Emergency Management to distribute and request PPE for the county. Kelly has been distributing PPE and working with volunteers and donors to secure additional PPE (homemade gowns, masks, 3D printed face shields).

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- Governor's Disaster Proclamations: Burkhart has been working with the County Sheriff and County Attorney to seek clarification regarding essential and non-essential businesses, and working with our Amish Community to ensure understanding throughout the community.
- Response Contract: Amendment has been signed, \$11,750 was added, this will be used for staff time, effective March 16th, 2020.
- Iowa Economic Development Grant: Burkhart is applying for funds to purchase two portable workstations. These workstations can be used for Point of Dispensing and/or testing. The department currently has one that was purchased with Sub-Service Area funds and it is being utilized at BCHC for COVID testing.
- Buchanan County Infectious Disease Plan/Policy: Documents shared with Board Members via email on Friday. Motion by Hunt to adopt the policy as presented. Seconded by McCormick. Discussion: Even brought up the fact that he is working from home, and overtime is not allowed under the current plan/policy for those working from home. Gissel stated that this was something that could be reviewed at the Board of Supervisors meeting on 4/20/20. Motion carried with Bowden, Hunt, Jasper, Kegler & McCormick voting in favor.
- Buchanan County Public Health Comp time discussion. Motion by Hunt to allow salaried staff to carry comp time forward to the next fiscal year. Seconded by Jasper. Motion carried with Bowden, Hunt, Jasper, Kegler & McCormick voting in favor.

Matt Even, Environmental Health Administrator presented Environmental Health report.

- Approve Environmental Health Budget Adjustments: Currently working with the Auditor to finalize numbers. Additional funds were obtained from Grant to Counties grant, those funds will be used to offset expenses for the department, instead of adjusting salaries at this time. Auditor advised him that it would be okay for Board of Health to approve after it is presented to Board of Supervisors. No action was taken.

Additional Discussion:

- Hunt explained that BCHC has contacted her re: possible available space available at ABCM for COVID-19 patients. Hunt expressed concerned re: staffing and meeting their PPE needs. She stated that they do not have generators, so would not be able to have ventilated patients. This is still in discussion stage.

Motion by Jasper to adjourn the meeting; seconded by McCormick. Motion carried with Bowden, Hunt, Jasper, Kegler and McCormick voting in favor. Meeting adjourned at 08:20 AM.

Next Meeting: May 27th, 2020 at 07:00 AM.

Minutes by:
Amy Kelly, Public Health Assistant
April 15, 2020

Approval Date: May 27, 2020